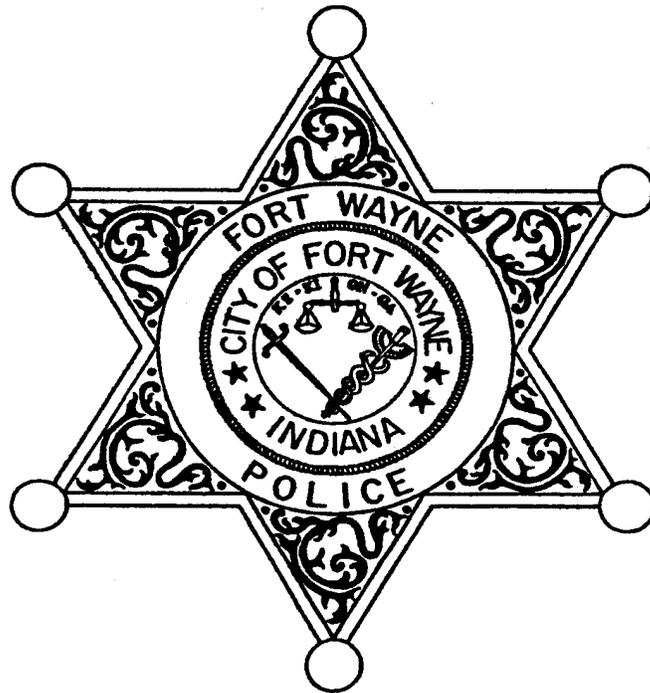


**FORT WAYNE POLICE**

**DEPARTMENT**

**ANNUAL REPORT**

**2004**



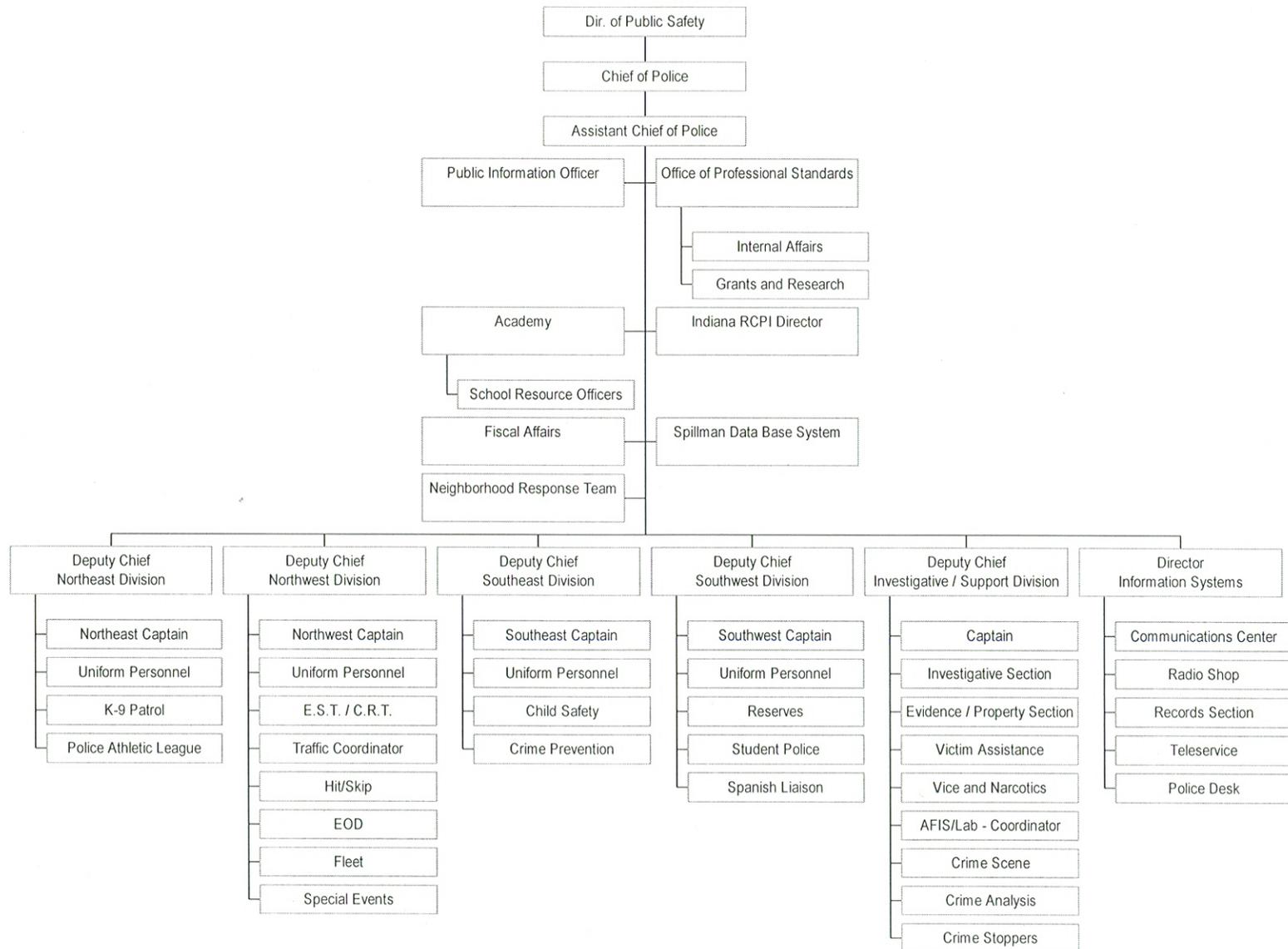
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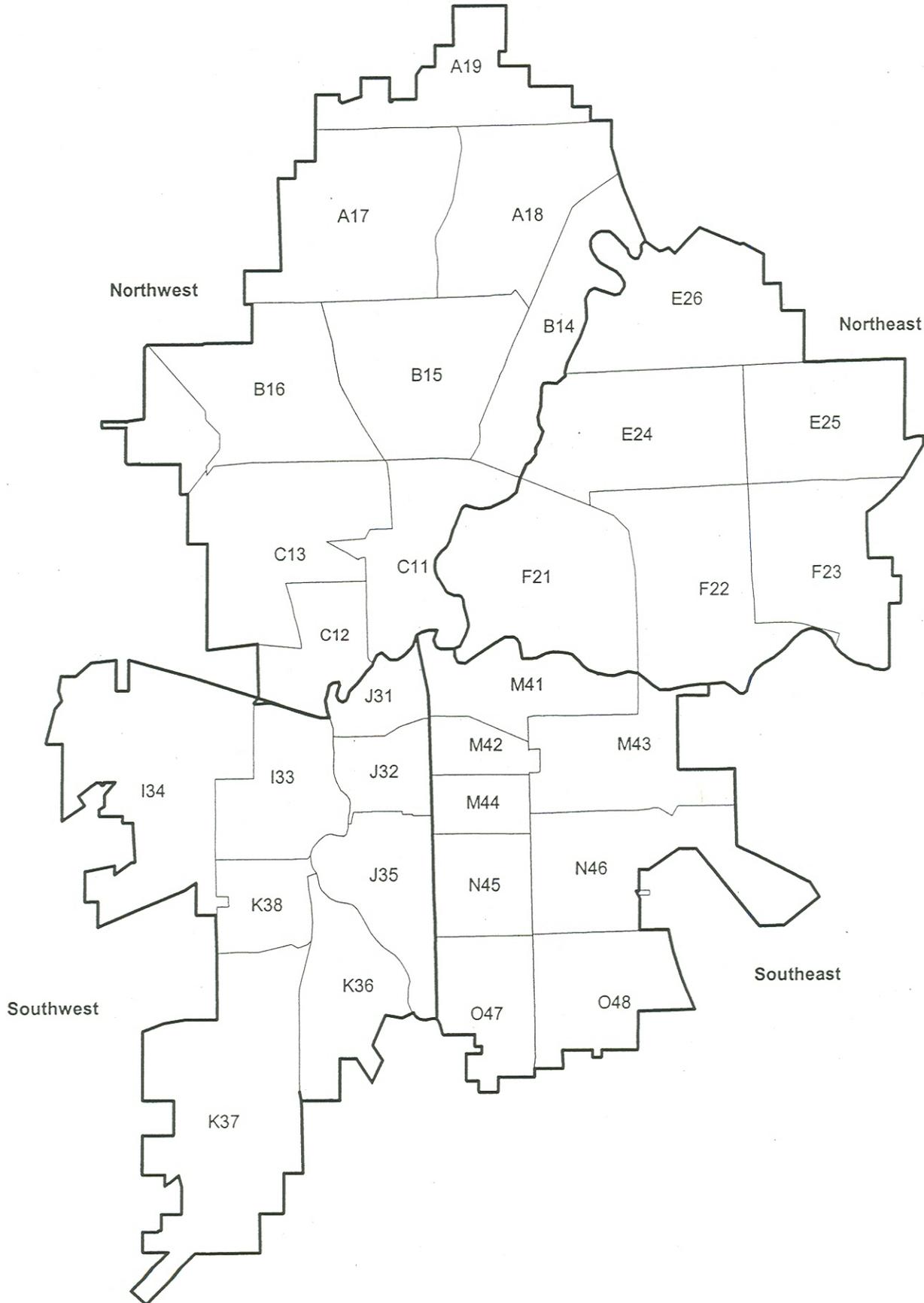
# MISSION STATEMENT

The Fort Wayne Police Department, in partnership with our community, will strive to protect the life, property, and personal liberties of all individuals. We believe that the overall quality of life for all residents will improve through the deterrence of criminal activity and an understanding of the diversity of cultures within this community. Furthermore, we recognize the need for fair and impartial enforcement of the law with attention given to the highest possible quality of service delivery to the community.

# 2004 FORT WAYNE POLICE DEPARTMENT ORGANIZATIONAL CHART



# City of Fort Wayne



# ADMINISTRATIVE

## POLICE TRAINING CENTER

### SUMMARY OR ACTIVITIES

The Fort Wayne Police Training Center is currently one of four certified training academies for law enforcement within the State of Indiana. The foremost responsibility of the Center is to maintain the training records of all sworn and Reserve officers. In 2004, eight officers did not meet the mandatory 16 hours of training required. Four were on military leave and two were on extended sick leave. The two officers not completing the 16 hours will be required to fulfill the requirement in 2005.

Half of the Reserve officers did not meet the required training hours and it was noted they do not have a training coordinator. To rectify the deficiency, a liaison from the Training Center will create a calendar of topics and speakers and the Director of Training will conduct quarterly audits to see that the Reserves are receiving their mandatory training hours per year.

A Reserve officer class was completed on May 25, 2004 and eight officers were commissioned. The Center continues to work toward increasing the personnel and on November 13 a job fair was held and 93 applications were taken. Tentatively, the next Reserve class will commence in the spring of 2005.

The 13<sup>th</sup> Citizens Police Academy was held with a few new courses offered. Work has begun for the next class to be held in 2005.

Eight lateral officers were commissioned on October 18, 2004 after completing four weeks of instruction.

A spring and fall in-service training session was held that included firearms training. Two additional department-wide firearms qualifications were held and all officers qualified. The firearms staff also trained personnel from Juvenile Probation, Deputy Prosecuting Attorneys, Indiana-Purdue University Police, and Fire Department investigators on a quarterly basis. Unfortunately, due to the growth of our agency and the wear and tear on the range, beginning in

2005, the Center will discontinue training to all outside agencies.

Taser International gave a demonstration in February. Extensive research had been done by Officer Tim Hannon regarding the use of the Taser. The Chief of Police will make a decision on whether to authorize its use.

Dr. Paul Whitesell, police psychologist, provided 92 hours of psychological services to officers and their families. These families were from throughout the State of Indiana. He also provided 39 hours of instruction and interacted with 1643 students during courses he taught around the State.

The Center also held the 4<sup>th</sup> Crisis Intervention Team (CIT) training in January. Forty-three officers representing seven agencies were certified. Dr. Gordon Graham gave a presentation on "Why Things Go right - Why Things Go Wrong" and the feedback from officers was very positive.

Captain Dottie Davis provided instruction in family violence to numerous organizations and agencies throughout the year. The Department received a domestic violence grant and in October, 39 officers received training. The grant also helped purchase digital cameras for all personnel.

The Center continues to focus on recruitment and hiring practices.

#### **2004 GOALS & OBJECTIVES**

1. Keep up with personnel needs of the Department as mandated by the Chief of Police.  
**Attained.**
2. Provide training to Fort Wayne Police Department personnel and other interested agencies in excess of the mandatory sixteen (16) hours as required by the Indiana Law Enforcement Training Board.  
**Attained.**
3. Monitor certification of Department personnel to insure their instructor certifications do not expire,

and that each trainer meets the required number of hours of instruction per calendar year.

**Attained.**

4. Provide public outreach programs to the community and build on the community-oriented policing foundation.

**Attained.**

5. Improve supervisory and management skills for command personnel.

**Attained.**

6. Enhance/improve the computer skills of all police personnel.

**Attained.**

7. Provide training to the officers of the Fort Wayne Police Reserve.

**Partially Attained (Not all personnel met the 16-hour requirement.)**

#### **2005 Goals & Objectives**

1. Keep up with the personnel needs of the Department as mandated by the Chief of Police.

2. Provide training to the Fort Wayne Police Department personnel in excess of the mandatory sixteen (16) years required by the Indiana Law Enforcement Academy.

3. Monitor certifications of Department personnel to insure their instructor certificates do not expire, and that each trainer meets the required number of hours of instruction per calendar year.

4. Provide public outreach programs to the community and build on the community-oriented policing foundation.

5. Improve supervisory and management skills for command personnel.

6. Enhance/improve computer skills of all police personnel.

7. Provide training to the officers of the Fort Wayne Police Reserves.

**TOTAL TRAINING HOURS PROVIDED**

2000	2001	2002	2003	2004
39,779	55,226	72,491	26,695	34,212

## **SCHOOL RESOURCE OFFICERS**

### **SUMMARY OF ACTIVITIES**

The School Resource Officer's top priority is to provide a safe school environment for the high school students at Fort Wayne Community Schools. School Resource Officers serve all six of the FWCS high schools, as well as the middle and elementary schools that feed into them. The officers are responsible to review their school's physical security and preparedness plans.

Secondary duties can include, but are not limited to, teaching in classrooms, conflict resolution, counseling and other administrative tasks.

During 2004, the officers taught a total of 507 classes related to law enforcement and the Court system; and made 325 arrests. This was a slight increase from 2003.

### **2004 GOALS & OBJECTIVES**

1. Work with FWCS to improve the physical security of the schools the officers serve.  
**Achieved.**
2. Send School Resource Officers to additional training. This is subject to budgetary constraints.  
**Partially Achieved.**
3. Continue with the effort to make truancy a punishable offense.  
**Not Achieved.**

### **2005 GOALS & OBJECTIVES**

1. Work with Fort Wayne Community Schools to improve the physical security of the school buildings.

2. Send each officer to a school.
3. Assign a full-time sergeant to the SRO program.

**PERFORMANCE INDICATORS**

	<u>2002</u>	<u>2003</u>	<u>2004</u>
Investigations	653	1009	1074
Classes Taught	292	438	507
Administrative Assists	1004	1185	1415
Conflict Resolutions	250	285	175
Infraction Arrests	3	5	6
Traffic Arrests	0	12	18
Misdemeanor Arrests	117	193	210
Felony Arrests	11	35	24
Smoking Citations	23	45	37
Drug Misdemeanors	5	40	25
Drug Felonies	1	3	5
Firearms Seized	1	2	0
Other Weapons Seized	1	8	3
Total Activities	2361	3260	3499

**OFFICE OF PROFESSIONAL STANDARDS**

**INTERNAL AFFAIRS UNIT**

**SUMMARY OF ACTIVITIES**

The Internal Affairs Unit was incorporated into the newly-created Office of Professional Standards in February, 2004. The Office of Professional Standards also includes the Information Systems and Technology Unit (formerly Spillman), the Grants & Research Unit, and the Public Information Office.

Internal Affairs required the most change of all the units. The unit not only went through an organizational transition in 2004, but also a personnel change with the addition of three new investigators. In February, newly-appointed Captain Tom Rhoades replaced Lt. Richard Stoner. Sgt. Lynn Wetmore filled a vacancy and Sgt. Lisa Williams replaced

newly-appointed Captain Tom Bandor who was reassigned to head up Neighborhood Code Enforcement.

With Captain Rhoades reviewing all incoming cases, for the first time, all rejected cases were logged in. This accomplished two objectives: (1) To determine if there were any chronic complainers; and (2) Determine if there were officers who were regularly generating complaints. The average time spent per case was 37.7 days; well under the target of 180 days.

The unit worked closely with the Board of Public Safety in revising the Rules & Regulations for the Department. The unit also worked with the Fort Wayne Fire Department in coordinating the Rules & Regulations of both departments into one set of rules. The final product is in the hands of the Board of Public Safety and expected to be approved in early 2005.

#### **2004 GOALS & OBJECTIVES**

1. Keep current staffing at three investigators plus one additional investigator.  
**Obtained.**
2. Update equipment in the office.  
**Not Obtained.**
3. Check the routing of specific reports through Spillman and the Shift Commanders.  
**Obtained.**

#### **2005 GOALS & OBJECTIVES**

1. Establish an Early Identification and Intervention System (EIIS) by increased tracking of complaints, use of force, accidents and sick leave using a formal software program.
2. Better train Internal Affairs Investigators by rotation the various jobs and responsibilities on a quarterly basis.
3. Maintain a presence in the community and achieve greater interaction with the neighborhood associations.

4. Better manage and reduce the amount of sick time used by members of the Department.
5. Improve record keeping in the IA Trak program in order to more easily pull raw data.

THREE-YEAR COMPARISON OF COMPLAINTS

<b>TYPE OF COMPLAINT</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>
Internal	94	111	128
External	47	55	61
Tort Claims	58	73	52
Lawsuits	16	28	15
EEOC	6	2	3
<b>TOTAL</b>	<b>221</b>	<b>269</b>	<b>259</b>

2004 EXTERNAL COMPLAINTS BY RACE, SEX & CATEGORY

	Male Afr. Amer.	Male Cauc.	Male Hisp.	Male Asian	Female Afr. Amer.	Female Cauc.	Female Hisp.	Female Asian	TOTAL
Excess. Force	6	4	0	0	2	2	0	0	14
Improper Conduct	4	7	0	0	5	8	1	0	25
Tort Claims	18	12	0	0	9	6	0	0	51
Lawsuits	5	4	0	0	0	0	0	0	9
EEOC	1	0	0	0	0	1	0	0	2
<b>TOTAL</b>	<b>34</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>17</b>	<b>1</b>	<b>0</b>	<b>101</b>

USE OF FORCE COMPARISONS

	<b>2004</b>	<b>2003</b>	<b>2002</b>
Number of Suspect Contacts *	1008	902	605

TYPE OF FORCE/NUMBER OF REPORTED APPLICATIONS

	2004	2003	2002
Physical Force	663 (-4.7%)	696	505
Chemical Agent	174 (+22%)	143	132
Impact Weapon	11 (-31%)	16	14
Aimed Firearm	160 (-22%)	206	197

\* The 1008 suspect contacts recorded equate to .6% of the 170,535 calls for service recorded in 2004.

## PUBLIC INFORMATION OFFICE

### SUMMARY OF ACTIVITIES

The Public Information Office is staffed by two full time officers and two part time officers under the direction of Captain Tom Rhoades and the Office of Professional Standards.

The office handles news releases, ride-along requests, building tours, speaking engagements, public service announcements, press conferences, a television program and a Department-wide newsletter.

The office also planned and held a department-wide picnic in the summer with increased attendance.

	<u>2004</u>	<u>2003</u>	<u>2002</u>
News Releases	136	173	188
Ride-Alongs	188	143	387
Building Tours	15	13	25
Speaking Engagements	40	30	37
Press Conferences	3	8	9
P.S.A.'s	1	5	0
Television Programs	4	3	12
Newsletters	12	5	0

The office also continues to be involved in community-oriented events such as Random Acts of Kindness in February, car seat safety inspection events, and the annual Battle for Blood with the Red Cross and the Fire Department. The office also maintained a message board on

the internet to address questions from the public which has brought a lot of positive feedback.

The PIO office also secured donated funds for the purchase of voice translators to assist officers when coming into contact with non-English speaking citizens.

#### **2004 GOALS & OBJECTIVES**

1. Continue to provide information to the media in a timely manner.  
**Achieved.**
2. Host the bi-annual awards ceremony recognizing the officers.  
**Achieved.**
3. Plan and organize a Department Yearbook.  
**Partially Achieved. (to be published in fall of 2005)**
4. Continue the annual department-wide picnic.  
**Achieved.**
5. Produce a P.S.A. in another language.  
**Not Achieved.**
6. Get the "Behind the Badge" television program back on a once a month schedule.  
**Partially Achieved.**
7. Commence a quarterly get-together with the media and Department.  
**Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Improve the quality of the professionalism of the office.
2. Maintain a professional relationship with the media and public.
3. Extend our services to the ethnic communities through public service announcements produced in foreign languages.

4. Establish "in school" safety presentations for elementary school students.
5. Provide advance notice of traffic details in areas of the city to positively effect compliance. (Seatbelt, school bus stop arm violations and speed violations)

## **GRANTS & RESEARCH**

### **SUMMARY OF ACTIVITIES**

Grant funds received in 2004 totaled \$789,270 with no grants pending. Grant funds received since 1990 now total \$13,432,067 with the 5-year average being \$1,284,255.

The major project for 2004 was the successful culmination of the Automated Fingerprint Identification System (AFIS) project, including Phase II, a wireless ethernet system that allows mobile field reporting.

Over 390 digital cameras were purchased and distributed along with the training of over 300 officers in their use. 2004 saw the phasing out of Polaroid cameras in the documentation of domestic violence cases. This purchase was made possible through the Stop Domestic Violence grant from the Indiana Criminal Justice Institute.

### **2004 GOALS & OBJECTIVES**

1. Refine proposal to establish within the Fort Wayne Police Department a "Professional Standards Unit."  
**Achieved.**
2. Transition of CALEA Standards of Performance to "new" FWPD Policies & Procedures.  
**Ongoing.**

### **2005 GOALS & OBJECTIVES**

1. Transition of CALEA Standards of Performance to "new" FWPD Policies & Procedures.
2. Secure continued ICJI funding for the "Specialized Domestic Violence Unit."

3. Formalize staff inspection procedures.

**PERFORMANCE INDICATORS**

<b>Indicator</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
Grant Applications	\$658,270	\$1,903,019	\$1,209,689	\$1,308,095	\$ 789,270
Grant Funds Received	\$658,270	\$1,723,019	\$ 791,494	\$1,308,095	\$ 789,270
Policies Written	14	102	20	10	25
Research Projects	7	13	8	4	6
Grants Managed	7	16	10	13	11

**INFORMATION SYSTEMS & TECHNOLOGY UNIT**  
(formerly SPILLMAN)

**SUMMARY OF ACTIVITIES**

The primary responsibility of the Information Systems & Technology Unit (ISTU) is to maintain the quality, integrity and security of our Spillman Data Base. The system is the central repository for all of the Department's police records and is shared with several agencies in Allen County.

The unit has participated for several years in the SafeNet Identification Program which catalogs information regarding memory-impaired citizens who may be at risk of becoming lost. Current photos and information are uploaded into the system. In 2004, 38 individuals were added to the system.

The staff has the responsibility of maintaining the Department's web site content. The site provides citizens with information regarding law enforcement activity in the City. Police activity logs for the previous day are available for viewing.

The staff also has the responsibility of training police personnel in the use of the Spillman Data System which involves 4-5 days of instruction followed by an examination.

With the change from Polaroid to 35mm cameras, the unit has installed all hardware and software and personnel training

was commenced. The VeriPic Digital Photo Lab allows personnel to prove in Court, if necessary, the photographic evidence has not been altered.

#### **2004 GOALS & OBJECTIVES**

1. Bring the AirMobile program completely on line and utilize its features, functions, and capabilities to the fullest.  
**Partially achieved.**
2. Begin the full utilization of the Digital Photo Management System for photographing investigations involving domestic violence, along with evidence collection, crime scene documentation, accident investigation, etc.  
**Partially achieved. (ongoing)**
3. Implement the authorized method for computerized entry of off-duty worksheets.  
**Achieved.**
4. Centralize all local computer administration, including the PD network and the Spillman network in the Spillman Office.  
**Achieved.**
5. Complete the installation of antennas and wireless connectivity in all designated Police Department vehicles.  
**Achieved. (ongoing)**
6. Establish 100% seamless coverage of our WiFi (Wireless Ethernet) system throughout the entire city.  
**Not Achieved. (ongoing)**
7. Conduct "Direct Entry" refresher training for those personnel requesting it, along with any officer who has wireless connectivity via their MDT.  
**Partially Achieved.**
8. Implement a new Image Management System, which is currently being designed, to replace Picture Link in Spillman.  
**Partially Achieved.**

9. Obtain basic tools and supplies for the purpose of allowing the Spillman Office to create our own cables and test our own network.

**Achieved.**

10. Purchase at least two (2) "Visio" licenses, and at least two (2) Adobe Acrobat licenses to allow us to fully utilize the PD network, WiFi and AirMobile systems.

**Achieved.**

### **2005 GOALS & OBJECTIVES**

1. Bring the AirMobile program completely on line and utilize its features, functions, and capabilities to the fullest.
2. Begin the full utilization of the Digital Photo Management System for photographing investigations involving domestic violence, along with evidence collection, crime scene documentation, accident investigation, etc.
3. Conduct "direct entry" refresher training for those personnel requesting it along with any officer who has wireless connectivity via their MDT.
4. Increase staffing levels.
5. Implement a new Image Management System, which is currently being designated, to replace Picture Link in Spillman.
6. Assist in any way possible the migration away from Novell NOS and servers to a share of Allen County's SANS/NAS architecture.

## **NEIGHBORHOOD RESPONSE TEAM**

### **SUMMARY OF ACTIVITIES**

The purpose of the Neighborhood Response Team (NRT) is to provide the quadrant commanders with surveillance, long-term investigations, plain clothes and uniformed, target career criminals and run sting operations. The unit also

worked very closely with ATF and U.S. Marshals Service on several investigations.

Several personnel changes occurred during the year with the unit currently including one sergeant, six exempt officers and one 90-day temporary position.

A greater focus on training enhanced the team's performance this year, as well as working closely with the Crime Analysis Section to plan strategies and coordinate efforts with other departmental units.

The team worked two dignitary protection details. The first involved the visit of lawyers from the Southern Poverty Law Center and the second was a visit by Rev. Jesse Jackson.

Public indecency in the parks was targeted and in conjunction with Vice & Narcotics, 37 men were arrested in a two-week period.

A sting was conducted on a large check manufacturing operation in conjunction with several outside agencies. There were three arrests and seized equipment included three computers, one pistol and other related evidence. Special thanks is extended to Crime Stoppers on this case.

The team applied for and received a Homeland Security grant in the amount of \$113,715 for the purchase of three surveillance kits. Another grant in the amount of \$2250 was received from Wal-Mart toward the purchase of equipment.

#### **2004 GOALS & OBJECTIVES**

1. Continue to assist U.S. Marshals and other agencies in wanted fugitive cases.  
**Achieved.**
2. Assume Dignitary Protection duties when needed.  
**Achieved.**
3. Continue intelligence gathering on suspect individuals and criminal enterprises.  
**Achieved.**

4. Obtain needed equipment.  
**Achieved.**
5. Obtain specialized training.  
**Partially Achieved.**
6. Obtain a grant for a GPS vehicle tracking device.  
**Not Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Obtain four (4) more unmarked undercover vehicles.
2. Obtain specialized training.
3. Receive and begin training on Homeland Security grant equipment.
4. Become affiliated with the Indianapolis Joint Terrorism Task Force.
5. Develop closer cooperation with the Investigative Division.
6. Obtain an encrypted radio channel.

## **INVESTIGATIVE SUPPORT DIVISION**

#### **SUMMARY OF ACTIVITIES**

2004 marked the end of the first full year of leadership of the Division by Deputy Chief Karl Niblick. The entire Investigative Support Division underwent personnel changes during the year, as well as changes in the units themselves.

A training program for new detectives was established to ensure complete and thorough training. The program was also extended to include uniformed officers who are interested in sharpening their investigative skills.

The Domestic Violence Unit was created this year consisting of one sergeant and three detectives. A Federal grant helps pay for this unit.

Another Federal grant purchased the Veripic system and 380 digital cameras. Over 200 personnel were trained in the use of the cameras and system.

Through grants from Purdue Pharma, a video enhancement system and upgrade of the interview room recording system were accomplished.

## **DETECTIVE BUREAU**

### **SUMMARY OF ACTIVITIES**

The Detective Bureau is responsible for the investigation of felony criminal activity in the community and is divided into several diverse areas to accomplish that task. The Bureau operates two shifts daily covering 8:00 a.m. through 11:00 p.m. with four teams of on-call investigators covering the overnight and weekend hours.

The Bureau's 65 personnel are allocated as follows:

#### **A Shift:**

<u>Command Personnel</u>	<u>Property Crimes</u>	<u>Financial Crimes</u>
1 Deputy Chief	3 Sergeants	1 Sergeant
1 Captain	12 Detectives	8 Detectives
2 Lieutenants		
<u>Crimes Against Persons</u>	<u>Juvenile Section</u>	<u>Intelligence Unit</u>
3 Sergeants	1 Sergeant	1 Detective
14 Detectives	6 Detectives	
<u>Auto Theft Unit</u>	<u>Civilian Employees</u>	
2 Detectives	2 Dispatchers	
	5 Typing Pool	

#### **B Shift:**

2 Sergeants  
12 Detectives

**2004 GOALS & OBJECTIVES**

1. Secure additional investigators to handle increased caseload.  
**Partially Achieved.**
2. Complete upgrades to suspect interview rooms, including audio-video recording equipment.  
**Achieved.**
3. Complete Department-wide implementation of a digital imaging program.  
**Achieved.**
4. Provide computer access to all investigators at their individual workstations.  
**Not Achieved.**
5. Re-institute the Intelligence Section and assign two investigators.  
**Partially Achieved.** (One investigator assigned)

**2005 GOALS & OBJECTIVES**

1. Institute a training program for the Bureau at roll call.
2. Develop computer access at the workstations of all investigators.
3. Obtain additional personnel.
4. Continue to professionalize the Bureau.
5. Address various issues within the Property Room.

**PERFORMANCE INDICATORS**

ASSIGNED INVESTIGATIONS	2002	2003	2004
Property Crimes Southwest	882	1062	1062
Property Crimes Southeast	529	575	577
Property Crimes North	501	428	402
Auto Theft	475	521	801
Financial Crimes	1715	1817	1706
Robbery	238	286	362

Homicide	19	17	23
Crimes Against Persons/Sex Crimes	852	896	932
Cold Cases	10	10	17
B-Shift Investigative	869	814	574
Non-Solvability Factor Cases	912	1065	873

The above statistics do not reflect the total number of reported crimes in any particular category. These statistics are used for internal case management and are all assigned for some type of follow-up investigation.

## **JUVENILE AID**

	<b>2002</b>	<b>2003</b>	<b>2004</b>
Total Cases Assigned	1975	1755	1755

## **CRIME STOPPERS**

### **SUMMARY OF ACTIVITIES**

The Crime Stoppers office was operated this year again by retired Sergeant Greg Lewis, with the help of fourteen different volunteers.

The office has taken an average of 120 tips per month for the past 24 months.

	<b><u>2003</u></b>	<b><u>2004</u></b>
Total Tips Received	1962	1806
Physical Arrests	740	902
Felony Charges	752	1006
Misdemeanor Charges	1142	1394

## **VICE & NARCOTICS SECTION**

The Vice & Narcotics Bureau is committed to enhancing the quality of life in Fort Wayne through the investigation of narcotics-related activities, understanding the needs of

the community and direction of our resources and efforts accordingly. A proactive approach is used through the use of tips and personal observations resulting in stepped-up enforcement in the respective geographic areas.

### **SUMMARY OF ACTIVITIES**

2004 was another record year for the seizure of cocaine. The City seems to have become a hub for delivery of large amounts of cocaine to be redistributed locally and regionally. An example is the 15 kilograms seized as it was being delivered to an Arizona resident working out of Fort Wayne. Another 24 kilograms was seized in a controlled delivery to a Fort Wayne resident. These two seizures were the largest in Fort Wayne history.

### **2004 GOALS & OBJECTIVES**

1. Research and develop an intelligence software system that would enable the Section to effectively receive, house, analyze, disseminate and utilize narcotics-related intelligence to enhance our investigative abilities.

**Not Achieved.**

2. Identify and target source suppliers of narcotics in the Fort Wayne area. This would utilize the team approach within the Section and by the nurturing of working relationships with other narcotics enforcement groups.

**Achieved.** (Seized: 43 kilograms cocaine; 500 grams methamphetamine; 1000 pills ecstasy; \$35,000 cash)

3. Be responsive to the community's needs and concerns as they are our primary stakeholder.

**Achieved.**

### **2005 GOALS & OBJECTIVES**

1. Increase efforts into long-term investigations that will yield results in the arrest of upper level narcotic traffickers.
2. Create a rotating uniformed interdiction officer from the various quadrants.

3. Maintain a presence in the community and achieve greater interaction with the neighborhood associations.

**PERFORMANCE INDICATORS**

Dealing Narcotics Arrests (all types)	177
Prostitution Arrests	20
Drug Buys	169
Search Warrants Served	41
Arrest Warrants Served	27
Drug House Ordinance Closures	102
Confiscated Drugs (value-all types)	\$3,118,424

**DRUG HOUSE ORDINANCE PROGRAM**

The program, under the guidance of Drug House Coordinator, Joe Musi, came into existence in 1993 with passage by Fort Wayne City Council. The ordinance targets rental properties from which drugs are being sold and is an excellent example of the Department's commitment to enhancing the quality of life in the neighborhoods.

In 2004, 102 drug houses were closed. This was a 70% increase over the 61 houses closed in 2003. Over 500 tips were taken from the community in this effort.

**CRIME SCENE MANAGEMENT**

**SUMMARY OF ACTIVITIES**

Crime Scene Management is composed of eight patrol officers and two sergeants. Sixteen weeks of on-the-job training in areas such as evidence collection, photography, autopsy procedures and fingerprinting are required. The duty of this unit is primarily to document and preserve evidence until it is needed in court.

The Department acquired a firearms water tank from the St. Joseph County Homicide Task Force and this is a first step towards the formation of a firearms laboratory within the Department. New computers, televisions and VCR's were added during the year. Also purchased was the "3D Eyewitness" sketching program.

The Section utilizes the assistance of officers who are on light duty due to injuries or illness. They are particularly helpful to the technicians in copying videotapes for attorneys, Internal Affairs and insurance companies. This task continues to increase year after year.

With the exposure of crime scene units on television, the technicians gave numerous talks to community organizations, schools and churches throughout the year.

#### **2004 GOALS & OBJECTIVES**

1. Provide outside training and education for the Crime Scene Technicians.  
**Achieved.**
2. Begin the process of replacing older crime scene vans with full size SUV-type vehicles.  
**Achieved.**
3. Increase Crime Scene staffing to include a B-Shift supervisor and a new position for Crime Scene Technician to be assigned to either A-Shift or Mid-Shift as determined by need.  
**Not Achieved.**
4. Train, purchase and equip the Crime Scene Technicians in digital photography and digital imaging.  
**Achieved.**
5. Collect and evaluate data for creation of a Firearms Examiner position with the FWPD.  
**Ongoing.**

#### **2005 GOALS & OBJECTIVES**

1. Collect and evaluate data for creation of a Firearms Examiner / IBIS position within the Fort Wayne Police Department.
2. Increase staffing to include a B-shift supervisor and a new position for a Crime Scene Technician to be assigned to either A or Mid-Shift, as determined by need.

3. Provide outside professional training to the Crime Scene Technicians in specialized areas of crime scene processing.
4. Continue the process of replacing older crime scene vans with full size, all wheel drive or SUV-type vehicles.

FORENSIC INVESTIGATIONS

OFFICER RESPONSES

	2002	2003	2004
HOMICIDES	86	52	65
SUICIDES	53	53	30
ACCIDENTAL DEATHS	21	14	18
OTHER DEATHS**	49	34	35
BATTERY	93	72	60
ROBBERY	49	52	39
BURGLARY	25	24	26
SEX CRIMES	154	119	137
CHILD ABUSE	9	9	5
FIRE/ARSON	2	4	1
THEFT	3	7	9
NARCOTICS	0	2	1
KIDNAPPING	2	1	0
VEHICLE THEFT	15	17	15
TRAFFIC ACCIDENTS	40	25	57
BOMB/INCENDIARY	0	0	2
CRIMINAL MISCHIEF	1	0	0
CRIMINAL RECKLESSNESS	3	4	3
OTHER OFFENSES	27	25	27
VEHICLES PROCESSED	147	135	111
VICTIM/SUSPECT STANDARDS	36	40	34
AUTOPSIES ATTENDED	99	69	78
IBIS SUBMISSIONS	201	284	105
CONSENT TO SEARCH/WARRANT	125	104	104
CRIME SCENES ATTENDED	493	446	429
CASES SUBMITTED TO FWPD LAB	50	68	76
CASES SUBMITTED TO ISP LAB	224	264	163

\*\* Natural, SIDS, etc.

# **LABORATORY SERVICES**

## **SUMMARY OF ACTIVITIES**

The work of the Police Crime Lab continues at a record pace. An additional 64 fingerprint kits were distributed to police personnel, bring the number to 229.

Time spent on outside agency casework has increased substantially this year, resulting in 312 technician hours being spent working on cases other than those submitted by the Fort Wayne Police Department.

The level of cases and latent print identifications made remained level this year. The capabilities of the AFIS (Automated Fingerprint Identification System) will expand in 2005 with the ability to search against the Indiana State database and also the FBI criminal database.

The responsibilities of the Lab increased greatly in 2004 as it took on all of the identification needs of the Allen County Police Department. This has created a backlog in our own cases and may result in the curtailment of outside agency work. The Indiana State Police completed the training of four new print examiners and we are hopeful this will result in a reduction in these submissions to our Lab.

The need for a firearms examiner is ongoing and ever increasing with the loss of the Indiana State Police examiner to retirement.

With the explosion of check forgery and fraud, together with little or no prosecution of these cases by the Prosecutor's Office, the first Public Service Meeting was held in July at the Police Operations Center. A capacity crowd of 30 business owners and loss prevention representatives attended. The purpose of the meeting was to encourage businesses to start using an inked fingerprint on checks when cashing or purchasing merchandise. To date, no case has been lost in court where a fingerprint was used to identify the person. We hope to continue the program in 2005.

The Retired Senior Volunteers continue to provided much-needed assistance to the Lab. We wish to extend our thanks to the four volunteers for their ten years of dedicated volunteer service.

#### **2004 GOALS & OBJECTIVES**

1. Provide continuing training to Detective Bureau and Operations Division officers in the practice of developing latent prints and collection of evidence at crime scenes.  
**Achieved.**
2. Encourage, and in some instances, introduce the use of fingerprints for the purpose of identification on checks (payroll and personal) accepted in the retail community.  
**Achieved.**
3. Work through the Prosecutor's Office and the Juvenile Justice System to obtain fingerprints of juveniles incarcerated for commission of serious offenses.  
**Not Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Eradicate the backlog of forgery and fraud evidence awaiting processing and examination.
2. Continuation of the public service meetings with the business owners, loss prevention officers and associates of the business community in an effort to convince them of the value of putting an inked fingerprint impression on checks cashed.
3. Continued training of Detective Bureau and Operations officers in the practice of developing latent prints and collection of evidence at crime scenes.
4. Maintain a continuous education program within the Laboratory for all fingerprint technicians.

## PERFORMANCE INDICATORS

	2002	2003	2004
CASEWORK PROCESSED			
REPORTS GENERATED	514	878	849
FINGERPRINT IDENTIFICATIONS	337	443	423
OTHER AGENCY CASEWORK HOURS		180	312
REQUESTS FOR SERVICE			
DET. BUREAU	349	353	324
CRIME SCENE	144	114	121
UNIFORM DIV.	271	393	369
VICE/NARCOTICS	8	29	66
RECORDS BUREAU	72	61	42
CERTIFICATIONS	16	11	17
MISCELLANEOUS	85	80	107

## VICTIM ASSISTANCE

### SUMMARY OF ACTIVITIES

The Victim Assistance Program of the Fort Wayne Police Department provides comprehensive services from the time a crime occurs, until the criminal justice process is completed. Follow-up services are also provided. A satellite location is maintained in the City-County Building and is open every morning to assist clients who have Court appearances, as well as domestic violence victims who have been sent over by the Prosecutor's Office. Staff now includes 8 full time and 2 part-time advocates. In 2003, the office had 8 volunteers as well as 4 interns who donated many hours of service to crime victims.

2004 was again extremely busy for the staff. The number of domestic violence cases continues to rise with an increase of 310 over last year. There were also 2835 referrals/police reports that were not assigned due to existing caseloads and no available staff to assign additional cases.

The program and staff participated in a number of community events to raise awareness of the services provided and victim rights issues. Among those is the involvement in

the Re-Entry Court Initiative dealing with returning offenders.

**2004 GOALS & OBJECTIVES**

1. Submit and secure Criminal Justice Institute grant proposal for funding of the Victim's Assistance Program.  
**Achieved.**
2. Implement stress management activities.  
**Achieved.**
3. Develop an intra-office audit committee to maintain and enhance the services provided in all areas.  
**Achieved.**

**2005 GOALS & OBJECTIVES**

1. Improve the quality of our services while assisting as many crime victims as possible.
2. Be competitive in attracting and compensating staff in order to retain competent personnel.
3. Submit Indiana Criminal Justice proposal and any other opportunities for funding.

CASES ASSIGNED	2002	2003	2004
Child Abuse	165	121	95
Molest	395	489	479
Homicide	26	20	25
Domestic Viol.	3,156	3206	3516
Sexual Assault	205	173	136
Assault	219	204	169
DUI (Death or Injury)	5	9	2
Robbery	416	296	193
Other *	391	392	245

\* Suicides, Threats, Stalking, Elder Abuse, Arson, Fraud

# EVIDENCE & PROPERTY SECTION

## SUMMARY OF ACTIVITIES

The primary responsibility of the Evidence & Property Section is to manage the intake and storage of all property confiscated by FWPB personnel. Most material is evidentiary, but some are found items and recovered property. This Section also manages the storage, return, and auction of recovered stolen bicycles.

Thousands of boxes of evidence were rearranged on shelf units designated by year. This also required the updating of all records showing the location change. The area will become overcrowded again in 2005. A purging policy needs to be put into place; accommodating the Prosecutor's office, State law and space available.

The updating of all handguns continued with the assistance of AFT.

The first audit of the unit was completed, which took several months. With few exceptions, the audit was successful.

In August the unit hosted a very successful seminar for the IAPE (Internal Association for Property & Evidence) held in New Haven, Indiana, the seminar was attended by 54 Property Room personnel, area command personnel and civilian personnel.

## 2004 GOALS & OBJECTIVES

1. Complete bar coding for 1997-2002 (including old homicides).  
**Not Achieved. (Ongoing)**
2. Place into practice the ability to trace weapons as they come in.  
**Achieved.**
3. Utilize the hand-held scanners purchased and start inventory.  
**Not Achieved.**
4. Update computer from Windows 95.  
**Achieved.**

5. Review and purge pre-1997 cases.  
**Not Achieved.**
6. Give Detective Bureau staff access to the Property Table to enter found items.  
**Achieved.**
7. Request access to the Names Table to enter updated information.  
**Not Achieved.**
8. Host Property & Evidence Seminar (scheduled for May 2004)  
**Achieved.**
9. Become certified as a Property & Evidence Technician.  
**Achieved.**
10. Have a second full time person added to staff.  
**Not Achieved.**
11. Have a laptop computer assigned to this Section.  
**Partially Achieved.**
12. Future goal is to remain open with 24-hour availability (at least Monday through Friday).  
**Not Achieved.**
13. Request viewing rights for both Vice & Narcotics and this Section for the Evidence Management Menu.  
**Not Achieved.**
14. Increase the number of weapons IBIS tested and attempt to be caught up to a reasonable amount of weapons held and return weapons to their owners in a timely manner.  
**Not Achieved.**
15. VCR that will slow down, stop tape, as well as move frame-by-frame.  
**Not Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Additional storage space.
2. Increase staff.
3. Increase hours of work.

4. Handheld scanners.
5. Purchase additional/replacement computers.
6. Complete bar coding and update Spillman system.
7. Establish Policies & Procedures.
8. Purge old case items (1995 - 1998).

#### **PERFORMANCE INDICATORS**

	<b>2004</b>
ITEMS PROCESSED	10,705
WEAPONS TO BE DESTROYED	36
WEAPONS INVOLVED IN DOMESTIC VIOLENCE	64
NEW DNA REFRIGERATED CASES	108
AUCTIONED BICYCLES	160
SQUAD CAR VIDEO TAPES RECEIVED	1,389

## **CRIME ANALYSIS UNIT**

### **SUMMARY OF ACTIVITIES**

The responsibilities of the Unit are (a) crime reports; (b) detect crime patterns, trends and provide proactive information to the Investigative Support Division and Operations Divisions; and (c) statistical data. Crime information also provided to the Public Information Office and neighborhood association representatives.

The duties of technical support for computer and software problems were re-assigned to the Information Service Team. The Unit received a grant through the Department's Grants & Research Unit in the amount of \$45,000 to purchase new computers, printers, mapping software and training. This will move the Unit from a reactive to proactive analysis unit.

### **2004 GOALS & OBJECTIVES**

1. Improve the Comstat meeting information-sharing to include a more in-depth approach on "how will this problem be dealt with." Ask for a status report from the quadrants for the various weeks on what tactics were utilized to resolve the issues.  
**Not Achieved.**

2. Develop an in-house FBI-UCR training course for all input personnel; the purpose being to improve the user's understanding of the need to apply the proper offense code, thus decreasing the number of entry mistakes.  
**Not Achieved.**
3. Recommend that the Department move toward reporting crimes using the NIBRS format.  
**Not Achieved.**
4. Recommend that the Department connect to the Allen County GIS system so that it can utilize the detailed mapping data they have at their disposal.  
**Ongoing for 2005.**
5. Provide more tactical analysis and better in-depth statistical data and graphs. Eliminate waste.  
**Ongoing.**

#### **2005 GOALS & OBJECTIVES**

1. Attend additional Arcgis training and Hot-Spot training.
2. Hire new full time analyst to replace one departing analyst.
3. Begin routine mapping of crimes, (sex and narcotic-related) within 1000 feet of schools.
4. Connect to the Allen County GIS files and build a new layer file through a joint Allen County/Fort Wayne team.

## **NORTHWEST DIVISION**

The Northwest Division of the Fort Wayne Police Department encompasses 30.6 square miles or 33.1% of the entire City. The Division answered approximately 43,363 calls for service in 2004, as compared to 44,724 in 2003. The

quadrant contains a large number of businesses which accounts for 45% of all shoplift calls for the City and 49% of all gasoline drive-offs. The Division is commanded by Deputy Chief Martin Bender and Captain Paul J. Smith.

### SUMMARY OF ACTIVITIES

One of the Division's goals for 2004 was to increase the effectiveness of the Concerned Citizen's Watch Program. These are a group of ordinary citizens who have been trained in crime detection and crime prevention techniques and act as extra eyes and ears for the Department. They are an all-volunteer organization.

This year the group patrolled the opening weekend at the Fort Wayne Children's Zoo, the Johnnie Appleseed Festival and Halloween at the Zoo. They also assisted the agency with new recruit applications as the Training Academy readied another class. The group also raised approximately \$300 for the Fraternal Order of Police "Shop with a Cop" program.

In July, the Northwest Division Reporting Station, located in Fire Station 15 off Lima Road, was opened. Lt. Jim Gebhard oversaw the project and everything has worked out very well for the officers.

We have been very happy with the progress of the Division this year.

### 2004 GOALS & OBJECTIVES

1. Further expand the effectiveness of the Concerned Citizens Watch Program (CCW).  
**Achieved.**
2. Increase the number of officers who are proficient in fingerprint collection.  
**Partially achieved.**
3. Crime reduction.  
**Achieved. (Overall reduction of 1.54%).**

### 2005 GOALS & OBJECTIVES

1. Increase officer and civilian survivability by providing rifles/carbines to our officers.

2. Reduce burglaries.
3. Reduce break-ins to vehicles.

## **TRAFFIC & SPECIAL EVENTS**

### **SUMMARY OF ACTIVITIES**

From January 1, 2004 through December 31, 2004, the duties of Traffic & Special Events Coordinator were the responsibility of Deputy Chief Marty Bender. These duties included, but were not limited to the following:

1. Investigation of fatal and possible fatal accidents, as well as oversee the Fatal Teams.
2. Investigate, maintain the records, and convene the Accident Review Board for police car and all City-owned vehicle accidents.
3. Research, recommend purchase, maintain and assign all Department-owned radar equipment for all Divisions.
4. Maintain and keep records for the Department breath testing equipment and breath test operators.
5. Develop plans for and execute same for numerous special events. (See below list)
6. Attend numerous meetings involving traffic safety, traffic engineering, traffic enforcement programs, and consult on major construction projects.
7. The review, approval or disapproval of all the City-issued barricade, block parties, parades, or other special events permits.
8. Oversee the Adult School Crossing Guard Program.
9. Develop and oversee the Special Traffic Enforcement Grants such as O.W.I., Speed and Seatbelt Programs.
10. Serve as a voting member of the Allen County Emergency Management Advisory Board.

11. Assist in training of traffic-related subjects at the Fort Wayne Police Academy and also assist with other Police and Fire Department training.
12. Assume duties as Duty Chief, as well as the on-scene commander for special events, disasters, major fires, bomb squad and E.S.T. call-outs.
13. Act as a clearing house for traffic and parking complaints.
14. Act as liaison to the City Homeland Security Director and Anti-Terrorism Officer for the Department.
15. Oversee the entire police vehicle fleet, including Department liaison with the City Fleet Manager and the City Garage. This includes vehicle maintenance, crash repairs, training of motorcycle officers, the Radio Shop, oversee and schedule installation of various pieces of equipment and the research and ordering of new or used police vehicles.

Manpower for all special events was reviewed and revised taking into account less assistance from the Sheriff's Department.

As in 2003, the City suffered another flash flood on June 13, 2004 causing street closures throughout the area.

On August 18 there was a possible chemical haz-mat incident at Fort Wayne International Airport. Although the substance turned out to be Rose Water from Lebanon, the incident fit all criteria we had trained on and we received high praise from Federal authorities, along with a call from the White House on our response.

New for this year was the implementation of EVOC training for all City employees who drive City-owned vehicles. This training was responsible for a major reduction in "at fault" accidents and the lowest number of police accidents in the last eight years.

Several meetings were held with IDOT to develop a detour route system for I-69 in the event of an emergency. Roadways were designated and a set list of signage developed, as well as the number of officers needed to handle the same.

The Department's fleet of vehicles is in excellent condition with approximately 67% of the fleet replaced since 2000.

Traffic fatalities were at 10 for the year as compared to nine for 2003.

The Gold Wing national motorcycle convention will return to the City in 2005, which will include extensive planning.

#### **2004 GOALS & OBJECTIVES**

1. Plan for State Harley Davidson Convention, 2004 Shriner's Convention, 2005 Goldwing Motorcycle International Convention.  
**Ongoing.**
2. Purchase 46 new police vehicles, 43 Impalas, one Tahoe, one AWD van and one 15-passenger van.  
**Achieved.**
3. Train the balance of the Department not already trained in Weapons of Mass Destruction.  
**Achieved.**
4. Obtain more radar equipment.  
**Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Continue to train all police officers and City employees that drive City-owned vehicles in EVOC.
2. Obtain a driving simulator system.
3. Change parade route for the annual Three Rivers Festival Parade.
4. Finalize planning for the national Goldwing Motorcycle Convention.

**OPERATION PULLOVER, BIG CITY SEATBELT & DUI TASK FORCE**  
**INDIANA PROGRAM STATISTICS**

	<u>2002</u>	<u>2003</u>	<u>2004</u>
SEATBELT/CHILD SEAT	9862	8653	7453
SPEEDING	191	158	211
O.W.I. ARRESTS	1472	1612	1622
OTHER ALCOHOL ARRESTS	2615	1851	1498
DRIVING WHILE SUSPENDED	283	219	345
OTHER LICENSE VIOLATIONS	142	58	119
CRIMINAL MISDEMEANOR	310	310	312
CRIMINAL FELONY	68	55	68
OTHER TRAFFIC CITATIONS	<u>1964</u>	<u>1684</u>	<u>364</u>
 TOTAL ARRESTS	 16,907	 14,600	 11,992

**HIT & RUN STATISTICS**

Cases Filed 2001:	1170	Cases Still Open:	34
Cases Filed 2002:	1154	Cases Still Open:	5
Cases Filed 2003:	1358	Cases Still Open:	18
Cases Filed 2004:	1335	Cases Still Open:	7

**2004 SPECIAL EVENTS**

January 1	Harley Davidson Polar Ride
January 5	Officer Phil Geller Funeral Escort
January 17	Right to Life Parade
January 19	Martin Luther King Rally
January 22, 23 & 24	Shrine Circus Escorts
January 30	Dr. Jeff Towles Funeral Escort
March 17	Boys & Girls Club Dance
April 15	Tax Day Traffic Patrol
April 24	March of Dimes Walk
May 1	Mock Aircraft Crash
May 2	Victims Assistance Run/Walk
May 15	Multiple Sclerosis Walk
May 15	Police Memorial Day
May 15	YMCA - "Bike at Night"
May 29	River City 10K
May 31	Memorial Day Parades (2)
June 5	River City Motorcycle Ride
June 6	Mayor's Motorcycle Ride
June 11	Escort 384 MP Battalion Return Home Parade
June 12	McMillan Health Center Bike Ride

June 13	Flash Flood
June 19	Juneteenth Parade
July 4	Fireworks
July 10-18	Three Rivers Festival
August 14	Muddy River Run
August 18	Airport HazMat Incident
September 11	Peace March
September 12	AIDS Walk
September 15	Diabetes March/Walk
September 18	Urban Enterprise Walk
September 18	Special Olympics Truck Convey Escort
September 18	Shriner's Convention Parade
September 18-19	Johnny Appleseed Festival
October 9	Breast Cancer Walk
October 30	Weisser Park 5K
November 13	Veterans Day Parade
November 24	Holiday Lighting Ceremony
November 25	10K Race - Galloping Gobbler

## **EMERGENCY SERVICES TEAM (E.S.T.)**

### **SUMMARY OF ACTIVITIES**

The EST exists to provide the City with the ability to successfully resolve extraordinary and volatile circumstances, with as little loss of life and property as possible. Some of the situations responded to are: hostage situations, sniper situations, barricaded/suicidal subjects, high-risk warrant service and high-risk stakeout details.

The officers train two days per month and one week per year at Camp Atterbury, Indiana.

2004 saw a significant increase in the number of operations performed by EST:

	<u>2003</u>	<u>2004</u>
Total Events	44	81
Hostage Situations	3	2
Barricaded Subjects	6	7
Warrant Service Increase:		100%

The unit had an unusual situation in that it had to put down an escaped mountain lion. Another unusual event was a situation involving gang members threatening to ambush police officers with assault rifles.

The unit won the 2004 Indiana SWAT Challenge in Carmel, Indiana, which earned it a spot in the ESPN World SWAT Challenge in Las Vegas, Nevada.

Two team members were deployed to Afghanistan and were sorely missed this year.

Homeland Security Director, Bernie Beier, has been able to obtain much-needed protective equipment and training items for the unit.

#### **2004 GOALS & OBJECTIVES**

1. Replace 1986 van.  
**Achieved.**
2. Obtain two (2) additional sharpshooter rifles.  
**Achieved.**
3. Increase the number of team firearms/less lethal instructors.  
**Achieved.**
4. Increase the readiness and quality of the explosive entry program.  
**Achieved.**
5. Get the unit weapons of mass destruction PPE program up to OSHA standards.  
**Achieved.**
6. Increase EST involvement and possibly take over the Dignitary Protection Program.  
**Achieved.**
7. Obtain a suitable outdoor training facility.  
**Not Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Host more outside schools.
2. Increase defensive tactics training.
3. Replace Remington 870 shotguns.

4. Modify remaining M-16's to M-4 configuration.
5. Get our new HUMVEE operational.
6. Obtain a suitable outdoor training facility.

## **CRISIS RESPONSE TEAM (CRT)**

### **SUMMARY OF ACTIVITIES**

The Crisis Response Team (CRT), formerly called Hostage Negotiation Team, consists of eight officers who respond to hostage or barricade critical incident situations. The goal is to resolve these types of incidents peacefully through negotiations. Part of the operation of the team is to negotiate for time. This allows the Emergency Services Team time to make a plan in the event force is needed. The CRT works in conjunction with the Emergency Services Team to try and resolve the incident in a peaceful manner. The team trains one day each month, and also receives available training in the mental health field. All of the team members maintain regular duties on the Department, but have volunteered to be on call year round.

<b>Team Responses</b>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>
Barricaded Subject	5	1	4	0
Suicide Threat	2	1	0	6
Barricade/Hostage	1	1	3	0
Suicide/Hostage	1	0	2	1

### **2004 GOALS & OBJECTIVES**

1. Continue monthly training schedule.  
**Achieved.**
2. Continue two (2) scenarios with Emergency Services Team.  
**Achieved.**
3. Continue additional training with mental health agencies.  
**Achieved.**
4. Continue efforts to have all Team members become CIT certified.  
**Partially Achieved (5/8).**

5. Continue training with Indiana Hostage Negotiators Association.  
**Achieved.**
6. Continue Team training on equipment.  
**Achieved.**
7. Continue addition Team weapons training.  
**Not Achieved.**
8. Offer training to area dispatchers.  
**Not Achieved.**
9. Have part of the Team attend nationally recognized Texas conference.  
**Not Achieved - budgetary considerations.**
10. Locate/attend additional schools/training that are available.  
**Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Purchase equipment: Camcorder, computer printer, van, pager system, one (1) new cell phone, and additional supplies.
2. Update emergency contact list.
3. Update emergency translator list.
4. Attend additional training.
5. Add new team members.
6. Add mental health consultant.
7. All team members become CIT certified.
8. Continue team weapons and equipment training.
9. Increase team mental health training.
10. Continue joint EST/CRT training.
11. Explore joint jurisdiction training.

## **BOMB SQUAD**

#### **SUMMARY OF ACTIVITIES**

The Bomb Squad is responsible for responding to 11 counties in Northeast Indiana. The Squad maintains the standards of the F.B.I. and every member is a certified HazMat technician.

The highlight of the year was the purchase of a robot and vehicle in which to transport it. A Federal grant was obtained in the amount of \$200,000. The robot will be used for barricaded subjects and will be very helpful to the Emergency Services Team, as well as other law enforcement agencies when requested.

Through Homeland Security, the unit was able to obtain new bomb suits, disruptors and remote rigging systems. The unit also sent Deputy Chief Marty Bender to the FBI School for Executive Management at no cost.

#### **2004 GOALS & OBJECTIVES**

1. Recruit and train two (2) additional technicians.  
**Achieved.**
2. Purchase robotic equipment.  
**Achieved.**
3. Maintain the Squad's standards.  
**Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Obtain training on the use of the new robot.
2. Write policies and procedures for the operation of the robot.
3. Purchase of two personnel carriers capable of operating in a chemical/biological atmosphere.

#### **STATISTICS**

Arson Investigations	17
Devices Destroyed	5
Suspicious Packages	2
Fireworks Destroyed	65#
Ammunition Destroyed	135#
Mortar Rounds Destroyed	2
Blasting Caps Destroyed	17
Hand Grenade Destroyed	1
Outside County Support	4

## NORTHEAST DIVISION

The quadrant, commanded by Deputy Chief Patrick Roach and Captain Rod Howard, was very successful in completing the 2004 Goals & Objectives and experienced a 4.7% reduction in overall crime. This number could have been even larger had it not been for the increase in larceny. Gas drive-offs increased 24%. The majority of crimes are committed by youth between the ages of 15 and 24.

### SUMMARY OF ACTIVITIES

This year the backlog of calls for service was reduced, allowing the officers more time for problem-solving. The quadrant received 27,324 calls for service as compared to 28,204 in 2003. The number one citizen complaint is traffic.

Much of the year was spent preparing for the Northeast V Annexation which brought 5,200 more citizens and 47 businesses into the City.

### 2004 GOALS AND OBJECTIVES

1. Customize our established crime reduction strategies.  
**Partially achieved.**
2. Develop special programs that will target long-term prevention of specific crimes (theft rings, burglary rings, fencing operations, drug sales)  
**Partially achieved.**

### 2005 GOALS & OBJECTIVES

1. Fulfill the neighborhood needs through the Neighborhood Liaison Officer program (NLO).
2. Improve information sharing with the Detective Bureau and the Neighborhood Response Team (NRT).
3. Begin a neighborhood "Park and Walk" program.
4. Institute more aggressive apartment complex patrols.

## PERFORMANCE INDICATORS

CRIME	2002	2003	2004	% Change
Homicide	2	3	0	-100%
Rape	23	32	17	- 47%
Robbery	70	54	32	- 41%
Assault	43	50	26	- 48%
Burglary	304	313	271	- 13%
Larceny	1421	1541	1558	+1.1%
Vehicle Theft	141	103	94	-8.7%
Total	2004	2096	1998	-4.9%

## POLICE ATHLETIC LEAGUE (P.A.L.)

### SUMMARY OF ACTIVITIES

The PAL programs had an increase in participants in 2004. The transition to a grade and age league in football was a resounding success.

The basketball program has exploded with the number of participants while the volunteer staff remains level.

PAL worked with the Fort Wayne Community Schools to provide community service opportunities for students who have violated school policies. This program has also expanded to the Juvenile Probation Office.

The part-time assistant at the Center has promoted better information dissemination, increased fundraising efforts and helped facilitate the community service program.

### 2004 GOALS & OBJECTIVES

1. Secure a grant to purchase an automatic floor speed scrubber for the PAL Center.  
**Not achieved.**
2. Stay within budget and yet maintain the current PAL programs.  
**Achieved.**

3. Look into the possibility of expanding the PAL Center to accommodate the increased number of program participants during the fall and winter sessions.  
**Not achieved.** (Budgetary constraints)

**2005 GOALS & OBJECTIVES**

1. Establish guidelines between coaches and parents for timely return of all football equipment when the program is complete.
2. Stay within budget and yet maintain the current PAL programs.

**PERFORMANCE INDICATORS**

PROGRAM	ENROLLMENT	STAFF
AAU BASKETBALL	119	19
COED BASKETBALL	72	13
BASEBALL	581	105
ICE HOCKEY	13	3
OPEN GYM	420	5
FOOTBALL	514	109
STUDENT SELF-DEFENSE	342	26
CHEERLEADING	239	4
TENNIS	38	16
TOTALS	2338	300

**CANINE SECTION**

**SUMMARY OF ACTIVITIES**

The K-9 section is under the command of Deputy Chief Patrick Roach who is committed to the perpetuation of the section.

Throughout the year, school lockers and random checks of student vehicles in the parking lots continued.

In March, Sgt. Robert Theurer conducted his first K-9 certification as an accredited Master Trainer. The

Department is one of only a few in the country to have two nationally accredited Master Trainers.

On August 6, the Basic Academy class begun in May graduated seven teams.

Also in August, an Explosive Detection Dog Deployment was conducted at Kitty Hawk Air Freight at the Fort Wayne International Airport.

**2004 GOALS & OBJECTIVES**

1. Ensure the Section attains the most qualified personnel for active duty into the K9 Corp.  
**Attained.**
2. Have a state-of-the-art Canine Training Center.  
**Not achieved.**

**2005 GOALS & OBJECTIVES**

1. Ensure the Section attains the most qualified personnel for the active duty into the K-9 Corp.
2. Have a state-of-the-art Canine Training Center.
3. Establish a K-9 Unit Supervisor as a point of contact in the chain of command for all K-9 handlers.

OPERATIONAL K-9 USAGE STATS

ALARMS	468
DEMONSTRATIONS	71
APPREHENSIONS (NON-BITE)	70
DRUG DETECTION	81
K-9 SCHOOL DRUG INTERDICTION	17
AREA SEARCHES	39
CANINE ASSIST	466
ARTICLE SEARCH	11
PERIMETER CHECKS	186
CRIME-BITE APPREHENSION	8
NON-CRIME BITE APPREHENSION	1
TRACKING	125
BUILDING SEARCHES	115
BOMB DETECTION	18
TOTALS	1676

## **SOUTHWEST DIVISION**

The Division, commanded by Deputy Chief Douglas Lucker, again enjoyed a reduction in crime of 7.21%. The year 2003 saw a reduction of 10.12%. With the dramatic increase in the price of gas, there was a surge of drive-off thefts. Total calls for service were 39,551.

The Division has 64 officers which is down from the previous 70 personnel; however, this is a very dedicated group.

### **SUMMARY OF ACTIVITIES**

Throughout 2004, the new Truck Ordinance has been the main topic of discussion among the neighborhoods. The first bill presented was vetoed by the Mayor. All interested parties are now working on a new ordinance.

A great deal of effort was spent during the year analyzing thefts in an effort to stem this activity. Also receiving attention was the Poplar Neighborhood where prostitution had increased. The assistance of Vice & Narcotics has been and will continue to be utilized in this area.

An effort was made to move the Southwest Division outpost from the Getz Road Fire Station #17 to the proposed new station at Scott Road, but the plan was later abandoned because of cost.

### **2004 GOALS & OBJECTIVES**

1. Establish relationships within the proposed Aboite annexation.  
**Partially Achieved.**
2. Contribute to a workable evaluation process.  
**Achieved.**
3. Enhance the abilities and performance of Southwest Division officers.  
**Partially Achieved.**
4. Continue to connect with the Hispanic Community.  
**Achieved.**

5. Strengthen community policing efforts.  
**Partially Achieved.**

**2005 GOALS & OBJECTIVES**

1. Establish Relationships within the proposed Aboite Township Annexation.
2. Contribute to a Workable Evaluation Process.
3. Direct Entry Reporting.
4. Impact the Number of Larcenies through Prevention and Apprehension.

**PERFORMANCE INDICATORS**

	2002	2003	2004
Traffic Stops	9793	10,698	10,518
Calls for Service	42,911	40,392	39,551
Drug Houses Closed	8	12	26
NLO Contacts	795	620	593
Warrants Served	747	658	554

**PART I CRIMES**

	2002	2003	2004
Homicide	8	2	3
Rape	21	20	20
Robbery	121	86	72
Assault	62	61	54
Burglary	569	561	554
Larceny	2,233	1,995	1,819
Vehicle Theft	261	193	182
Arson	22	22	24
TOTALS	3,297	2,940	2,728

(-7.21%)

# FORT WAYNE POLICE RESERVES

## SUMMARY OF ACTIVITIES

In 2004, the Reserves worked 97 assignments totaling 9,181 hours. Events and assignments included: Parades, fundraising walk/runs, guard duty at crime scenes, Three Rivers Festival and holiday parking lot patrol. A total of 275 hours were spent on the holiday parking lot patrol.

The Reserve officers also continued to conduct follow-up investigations of gas station drive-offs. Forty-two out of 97 complaints were cleared.

Eight new Reserve officers were commissioned in May and the end of the year total was 27 active officers.

## 2004 GOALS & OBJECTIVES

1. The Captain of Reserves to be assigned a take home City vehicle.  
**Not Achieved.**
2. Renovation of the Reserve Captain's office space at the Training Academy.  
**Achieved.**
3. All Reserves to be certified for Spillman direct entry.  
**Achieved.**
4. New pagers for Reserve command officers.  
**Achieved.**
5. Class One Reserves to work for pay outside the Police Department.  
**Not Achieved.**
6. Hand-held radios for Reserve command officers.  
**Achieved.**

## 2005 GOALS & OBJECTIVES

1. Start a new recruit class with the goal of 20 new Reserve officers.
2. An assigned vehicle for the Reserve Captain.

3. Conduct a monthly Juvenile Sweep from April to October.

## **STUDENT POLICE PROGRAM**

### **SUMMARY OF ACTIVITIES**

The goal of the Fort Wayne Police Department Student Police Program is to attract young adults to a law enforcement career. The program is operated by police officers who volunteer their time in classroom training, hands-on instruction and physical training. Many current police officers were members of the Student Police Program.

This year the participants in the program increased from five to 20 students. In early 2004 a "First Nighter" recruitment campaign was held and the response was overwhelming. The "First Nighter" held late in 2004 had a disappointing turnout.

In May the post received the National Exploring Excellence Award which is the first time in the mid-1990's.

In July, an awards program was started to recognize the accomplishments of each student.

### **2004 GOALS & OBJECTIVES**

1. Continue the open enrollment into the Program.  
**Achieved.**
2. Attract sponsors for ten (10) "Kids Care" events for 2004 and thereby increase the trust fund balance.  
**Not Achieved.**
3. Plan an overnight weekend at the Boy Scout Retreat in Northern Indiana. This will replace the annual Explorer Conference.  
**Achieved.**
4. Through the National Law Enforcement Explorer Organization Post 2850, implement an awards program, which has never been done.  
**Achieved.**

## 2005 GOALS & OBJECTIVES

1. Continue to recruit quality students into the program.
2. Have a web site up and running.
3. Increase fundraising efforts.

## **HONOR GUARD**

### SUMMARY OF ACTIVITIES

2004 was again extremely active for the entire team with training, parades and special events, combined with funeral details for retired and active officers from our agency and others.

This year a Pipe & Drum Brigade was added to augment the Honor Guard, consisting of five pipers and two drummers. Everyone is practicing to be ready for the Memorial Day Parade in May, 2005.

One member resigned from the unit because of conflicts with also being an Emergency Services Team member.

Many positive comments were received over the year on the Guard's professionalism and dedication.

### 2004 GOALS & OBJECTIVES

1. Addition of two Honor Guard Officers and uniforms.  
**Not Achieved.**
2. Training of two additional bagpipers and two drummers from the Department.  
**Not Achieved.**
3. Attend a bagpipe school in Traverse City, MI by four officers.  
**Achieved.**
4. Obtain four additional City pagers.  
**Not Achieved.**
5. Purchase one radio headset or ear piece for use in parades.  
**Not Achieved.**

6. Purchase seven shotguns for use in funerals.  
**Achieved.**
7. Attend Honor Guard schools, training and competitions.  
**Not Achieved.**
8. Participate in the National Peace Officers' Memorial Service in Washington, D.C.  
**Achieved.**
9. Participate in the Police & Firefighter Memorial in Indianapolis, IN.  
**Achieved.**

### **2005 GOALS & OBJECTIVES**

1. Addition of two Honor Guard officers and uniforms
2. Recruit and train additional bagpipers and drummers
3. Attend bagpipe school in Traverse City, MI by four officers
4. Obtain four additional City pagers
5. Purchase two radio headsets or ear-pieces for use in parades
6. Attend Honor Guard schools, training and competitions
7. Participate in the National Peace Officers Memorial Service in Washington, D.C.

## **HISPANIC LIAISON OFFICE**

### **SUMMARY OF ACTIVITIES**

Community outreach to the Hispanic community for the year 2004 included:

- Referrals to City services and resources
- Prepared law enforcement related articles for the Hispanic media.
- Facilitated Hispanic Social Service Network meetings with area agency the first Thursday of each month. Approximately 50 agencies are represented.
- Presentations given to community groups, churches, schools and agencies.

- Board member of the Hispanic Leadership Coalition of Northeast Indiana.
- Coordinated with Matthew 25 Health Clinic in providing free and/or reduced health care to Hispanic women and children.
- Assisted Hispanic Leadership Coalition in organizing the Mobile Mexican Consulate initiative to process immigration and Mexican I.D. cards for the local Mexican community.
- Committee member of Mediation & Communication Group addressing City code violations, fair housing and education on government standards within Hispanic community.
- Monthly meetings with the "Access to Courts" program.
- Assist outside law enforcement agencies when called upon.
- Work with and develop intelligence for Vice & Narcotics Unit.
- Committee member of Drug and Alcohol Consortium.
- Vice Chairman of Mayor's Commission on Domestic Violence.
- Collaborated with the Center for Non-Violence in providing a satellite walk-in office for the purpose of addressing domestic violence issues and the Hispanic community. This office is open every Thursday and is the only one of its kind in the State.
- Voice Stress Analysis tests prepared and administered in Spanish.

#### **2004 GOALS & OBJECTIVES**

1. Continue with existing 2002 and 2003 initiatives.  
**Achieved.**
2. Establish Latino recruitment program for the FWPD.  
**Achieved.**

3. Become involved in homeland defense and immigrant communities.  
**Partially Achieved.**
4. Continue work on the Immigrant Domestic Violence Task Force.  
**Achieved.**
5. Improve public safety in immigrant communities.  
**Achieved.**
6. Address Hispanic youth and crime.  
**Partially Achieved.**
7. Spanish language training for City employees, police and fire fighters.  
**Not Achieved.**

#### **2005 GOALS & OBJECTIVES**

1. Continue established initiatives.
2. Sexual assault community education.
3. Community education on human trafficking (sex and labor)
4. Establish Latino recruitment program for the FWPD.
5. Address deportation orders and their effect on families.
6. Homeland defense (intelligence and identification of new arrivals).
7. Domestic violence education.
8. Improve public safety in the immigrant community.
9. Evaluate the Hispanic youth and crime program to include other nationalities.
10. Address Latino gang expansion by working with the schools.
11. Spanish language class for City employees.

## **SOUTHEAST DIVISION**

The Southeast Division is made up of approximately 85 officers assigned to uniform patrol, the School Child Safety Unit and Crime Prevention. The officers provide

police service to the citizens of Fort Wayne living and working in the Southeast quadrant. The Southeast Division is commanded by Deputy Chief Nancy Becher, Captain Kevin Corey, and Lt. William Corn.

The Southeast Quadrant is 15.9 square miles with a population of approximately 50,000. It is the most diverse quadrant in the City with 55% African-Americans, 35% Caucasian, and 9% Hispanic. 47% of the homes are rented and the average household income is \$35,553.

### **SUMMARY OF ACTIVITIES**

The quadrant officers answered 54,418 calls for service in 2004, which is an average of 149 calls per day - approximately 32% of all calls.

For the third year in a row, the quadrant saw a reduction in Part I crimes of 2.6%. During 2003, crime was reduced by almost 6%. Two years ago, the quadrant saw a decrease of over 13%. While it is not always easy to pinpoint the exact reasons for crime increases or decreases, the summary below outlines the events of 2004:

Homicide: 17 homicides occurred in the quadrant in 2004; up 5 from 2003. Of this number, 5 were narcotics-related, 5 involved family violence, and 1 is believed to be gang-related. Unfortunately, homicide is a crime that is somewhat difficult for law enforcement to impact.

In an effort to impact the homicide rate, 13 officers received advanced training in family violence. In addition, the Investigative Division has formed a Domestic Violence Unit that will provide much-needed follow-up.

A firearm was used in 14 of the 17 homicides and in an effort to impact that statistic, we are working closely with AFT and their Safe Neighborhoods initiative to get more guns off the streets.

Burglary: Burglaries for 2004 were 71 fewer than 2003, a reduction of 7.9%. Several strategies were developed to impact this crime: Reports from the Crime Analysis Unit; the collection of more fingerprints; increased contact by the Crime Prevention Specialist; and cooperation with the narcotics officers to stem the tide of drug sales.

Auto Theft: There was a significant increase in auto theft in 2004 - 373, up 84 from 2003. It is believed 65% are taken by juveniles for joy-riding and transportation. Some were taken to salvage yards and sold as scrap due to the high price of metal this year. Visits to scrap yards and a review of proof of ownership should assist our efforts.

#### COMMUNITY COLLABORATIONS

Community Corrections: Over 60% of returning offenders will return to the Southeast quadrant. The relationships developed with Allen County Community Corrections and the Re-Entry Court will thereby reduce crime and recidivism. Eight officers trained by Community Corrections assisted with home visits to ensure compliance by the offender with the rules of the Re-Entry Court. Additional monitoring should assist in restoring the offender to a positive and productive life and reduce crime and recidivism.

Southeast Fort Wayne "Weed and Seed" Initiative: Recognizing the necessity of prevention and intervention, the Weed and Seed partners, faith-based organizations, law enforcement, Community Corrections and southeast youth centers, utilized a needs assessment process and developed activities to prevent at-risk behavior and crime. One strategy will be a "Junior" Citizens Police Academy consisting of a weekly two-hour class for six weeks, introducing the student to the duties and responsibilities of a police officer. Also included in the class will be hands-on activities such as lifting fingerprints and trips to the FWPD, Courthouse and the Juvenile Center.

#### 2004 GOALS & OBJECTIVES

1. Focus primary enforcement efforts on career criminals who are living and/or active in the Southeast quadrant.  
**Implemented - ongoing.**
2. Reduce number of burglaries occurring in the Southeast quadrant.  
**Implemented - ongoing.**
3. Enhance the Neighborhood Liaison Program.  
**Partially implemented.**

## 2005 GOALS & OBJECTIVES

1. Reduce the number of Part I crimes.
2. Expand Crime Prevention outreach.
3. Develop additional community partnerships and expand existing collaborations within the quadrant.

### PERFORMANCE INDICATORS

CRIME	2002	2003	2004	CHANGE 2004
HOMICIDE	12	12	17	41.7%
RAPE	36	33	30	-9.0%
ROBBERY	177	133	132	-.8%
AGG. ASSAULT	123	119	101	-15.1%
BURGLARY	769	897	826	-7.9%
LARCENY	1863	1683	1608	-4.5%
VEHICLE THEFT	385	289	373	29.1%
TOTAL	3365	3166	3087	-2.67%

## CRIME PREVENTION BUREAU

### SUMMARY OF ACTIVITIES

Sgt. Jim Neu, Crime Prevention Specialist, retired in 2004. In September, he was replaced by Officer Todd Battershell. Todd has been very active and enthusiastic in providing security surveys and conducting training seminars for businesses and residents. He has also secured two corporate sponsorships allowing the Department to purchase engravers for residents to borrow and mark their valuables, as well as obtain child identification kits. He has also started meeting with apartment complex managers, all of which efforts will assist in reducing crime.

### 2004 GOALS & OBJECTIVES

1. Update the Crime Prevention videos used for presentations.  
**Achieved.**

2. Obtain DNA kits for distribution to parents.  
**Achieved.** (Donation from Wal-Mart - 1800 kits)
3. Continue to secure educational opportunities for Sgt. Neu.  
**Achieved.**

### **2005 GOALS & OBJECTIVES**

1. Publish weekly crime tips in the media.
2. Update the FWPD web site to have links to the Better Business Bureau and to enable citizens to download various forms that we use.
3. Secure schooling for Officer Todd Battershell.
4. Add a generic "Neighborhood Newsletter" to all desktop computers for Neighborhood Liaison Officers to use when welcoming a new neighborhood president or recently annexed area.
5. Solidify SAFENET program using new digital cameras that are being issued to line officers and taking fingerprints by R.S.V.P. (retired senior volunteers) to add patients to the Spillman system.

## **SCHOOL CHILD SAFETY EDUCATION**

### **SUMMARY OF ACTIVITIES**

The purpose of the Safety Education Bureau is to maintain a positive relationship with a diverse community population through safety education workshops, distribution of literature and presentations.

The objective is to plan, implement and educate students, parents and the community about issues of self-protection, pedestrian rules and danger recognition.

## PERFORMANCE INDICATORS

ACTIVITY	CLASSES	NUMBER OF CHILDREN	NUMBER OF CHILDREN
Pedestrian Safety	144	3589	1141
Stranger Safety	197	4485	271
Gun Safety	245	4268	313
Bike Safety	48	783	0
Summer Clubhouse Camps		783	42

### 2004 GOALS & OBJECTIVES

1. Continue to promote the safety programs to school children and other interested groups.  
**Achieved.**

### 2005 GOALS & OBJECTIVES

1. Establish a partnership with an outside business organization(s).
2. Foster a community-based initiative.
3. Make contact with outside police agencies.
4. Integrate the safety programs curriculum with the Social Studies/Health curriculum in some elementary schools at the primary level.
5. Implement summer program for Day Care agencies for school age children.
6. Design a Safety Education Poster Contest.

# INFORMATION SYSTEMS

## COMMUNICATIONS CENTER [911]

### SUMMARY OF ACTIVITIES

The Communications Center receives emergency 911 calls, as well as non-emergency calls which are then directed to the appropriate department by Call Takers and Dispatchers.

In an effort to improve the overall performance of the Center, several supervisors completed the Mayor's Leadership Learning Institute. This had a positive effect on the employees, as well as being beneficial to the supervisors.

Grant funds were obtained to send some employees to a tactical communications training course in Georgia. This training involved the formation of tactical teams in the event of major incidents.

Addressing the high turnover rate, the Director is working on a Six Sigma project in an attempt to reduce the rate. One change made in the training of new employees was to keep the trainee with the same trainer for the entire three month training period. The results will be evaluated in 2005.

Also in response to the high turnover rate, three part-time employees were hired. This eliminated the need to pay current employees overtime with a resulting savings of \$7639 for the year.

### PERFORMANCE INDICATORS

	2003	2004
Emergency 911 Calls	108,000	115,870
Police Desk & Teleservice Calls	469,000	472,530
TOTAL CALLS	577,000	588,400

## 2004 GOALS & OBJECTIVES

1. Improve efficiency and effectiveness.  
**Achieved.**
2. One hundred percent accuracy in every transaction handled.  
**Partially Achieved.**
3. Require all employees to be accountable for their work.  
**Achieved.**
4. Constant review of budget to insure every dollar is spent wisely.  
**Achieved.**
5. Investigate the possibility of combining City and County Communications Centers.  
**Ongoing.**

## 2005 GOALS & OBJECTIVES

1. Improve efficiency and effectiveness.
2. One hundred percent accuracy in every transaction handled.
3. Require all employees to be accountable for their work.
4. Constant review of budget to insure every dollar is spent wisely.
5. Investigate the possibility of combining City and County Communications Centers.

## **RADIO SHOP**

### SUMMARY OF ACTIVITIES

The Shop is responsible for installing all equipment in public service vehicles owned by the City. 2004 saw the continued installation of the 800 MHz analog radios. The Street Lighting Department was added to the list of other departments serviced. The only Departments not on the 800 MHz system are Streets, Water and Sewer.

Forty-six police vehicles and eleven Fire Department vehicles were outfitted for service.

#### **2004 GOALS & OBJECTIVES**

1. Assist Flood Control in replacing/redesigning the rain gauge/water depth equipment in order to have a more accurate flood warning system.  
**Ongoing.**
2. Take over 911 Dispatch console maintenance.  
**Achieved.**
3. Revitalize the Digitize Box Alarm System.  
**Ongoing.**
4. Provide uninterruptible power supply trouble-shooting and maintenance training and obtain a battery monitoring system.  
**Achieved.**
5. Program and install the Board of Works and Three Rivers Ambulance Authority 800 MHz radios.  
**Three Rivers Ambulance completed - Board of Works not completed. (Funding)**
6. Provide more formal 800 MHz system training to Radio Shop technicians.  
**Ongoing.**

#### **2005 GOALS & OBJECTIVES**

1. Completely take over all of the 800 MHz radio system backbone maintenance.
2. Revitalize the Digitize Box Alarm System.
3. Provide maintenance on all of the uninterruptible power supply systems related to the 800 MHz radio system.
4. Improve on-call responses by the Radio Shop.
5. Installation of a new county-wide paging system.

# RECORDS BUREAU [BUREAU OF IDENTIFICATION]

## SUMMARY OF ACTIVITIES

The Bureau's responsibilities include services to the public, as well as Department officers and other police agencies in the form of accident reports, gun permits, incident reports and fingerprinting.

A problem of backlogged reports was addressed with the result of the turnaround time being reduced to twenty-four hours. This was achieved by the routing of accident reports and the utilization of the Bolt Imaging system by scanning and indexing reports. The system was upgraded to allow for easier access to information by employees and the Traffic and Engineering Departments.

The reallocation of funds allowed the purchase of computers and software upgrades.

## 2004 GOALS & OBJECTIVES

1. Improve the overall efficiency of the Bureau.  
**Achieved.**
2. Improve the accuracy of financial receipts by developing a new accounting system.  
**Ongoing.**
3. Improve employee accountability by developing a new Employee Worksheet.  
**Achieved.**

## PERFORMANCE INDICATORS

### REVENUE GENERATED

2003

2004

	2003	2004
Accident Reports	\$69,821	\$ 70,836
Gun Permits	22,605	21,327
Fingerprinting	1,878	4,463
Police Reports	4,445	15,440
Miscellaneous Reports	4,275	645
Criminal History Checks	27,651	29,148
<b>TOTAL FUNDS RECEIVED</b>	<b>\$130,675</b>	<b>\$141,148</b>
Individuals processed through AFIS System (Automated Fingerprint Identification System)	15,530	13,113
Pieces of Property Entered	33,730	32,151
Towed Vehicles Processed	5,000	7,800